

CAMBRIDGE SCHOOL OF VISUAL & PERFORMING ARTS



Become
the artist
you want
to be

Summer School Terms & Conditions 2020

1. Important

Please read these conditions carefully as they shall form part of the contract between the person responsible for the fees and CSVPA (the College). It is important that you make sure that you have read and understood all of these conditions as you will be deemed to accept these conditions when you sign the registration form.

2. Duration of the programme

Should you wish to stay for a shorter period of time, you will still be required to pay for the full programme.

3. Cancellation

A full refund will be given if written confirmation is received by the 31st March 2020. Beyond this date, refunds will be considered at our discretion. If cancellation is due to visa refusal through no fault of your own, in normal circumstances the college will refund all fees paid, excluding the £100 registration fee. Full written details including evidence of refusal will be required.

4. Accommodation beyond the programme

Should you wish to stay with us beyond the programme duration (eg. if you intend to enrol at CSVPA in September 2020), we may be able to assist with finding accommodation although there will be a separate charge for residency.

5. Details of the programme

The course outline and sample timetable featured in marketing is illustrative only. We reserve the right to make changes without prior notice. The student must abide by the College rules as may be published or announced by the College from time to time. Failure to abide by these rules may result in expulsion from the programme - the college reserves the right to require a student's immediate withdrawal from the college for serious disciplinary or behavioural matters including continued or repeated misconduct, or absence from the programme.

No refund in fees will be made in these circumstances. It is mandatory for students under 18 years of age to attend the evening activities and Saturday excursions, trips and off-site activities. By enrolling with the college, the parents, guardians or carers for the student consent to the student participating in all college trips and other activities/excursions off college premises, and consent to the provision of first aid or urgent medical treatment during the activity or trip where necessary.

6. Provision of tuition

The College reserves the right to withdraw from offering a Programme or subject within a Programme at any time.

7. Penalties and Fines

- The student is liable for any breakages, loss or damage caused by the student to the premises in which the student is being taught or is living.
- Breakages, loss or damage in shared rooms or communal living areas are considered the joint responsibility of the students in occupation, and

will be recovered as such, unless an individual student accepts responsibility for such damage caused.

- The College may impose a reasonable penalty or fine for other forms of misconduct such as contravening health & safety regulations or infringing College policy.

8. Personal property

The College does not accept responsibility or liability whatsoever, including liability through the acts, omissions or negligence of its employees, agents or assignees for the student's personal property, and the student is advised to take out personal insurance to cover any loss or damage to personal property which may occur while the student is at the College although the student, parents, guardians or carers for the student, and the person responsible for the payment of fees, should take independent advice on the content of such policies before committing themselves.

9. Publicity

By enrolling with the College, the student, parents, guardians or carers for the student, and the person responsible for the payment of fees, consent to the reasonable use of the student's details and achievements, including images or recordings of the student howsoever made, for promotional purposes.

10. Free Summer Course offer

- This offer applies to students who have completed a summer course with CSVPA.
- Students will be entitled to the cost of the course they completed being reimbursed upon the following conditions:
 - A full time academic programme being booked at the College to start the following year (September or January intakes).
 - The programme being applied for is a minimum of two terms / two semesters in duration.
- The offer will only be available at the time of booking. Should a student defer, the discount will continue to be applied to the deferred programme.
- The reimbursement will be applied as a one-off discount to the tuition fees for the academic programme and spread equally throughout the duration of the course. Early withdrawal will therefore mean the summer course fees will not be reimbursed in full.

11. Data protection

Any information provided to the College may be held on computer and shall be used by the College in accordance with its data protection registration and the data protection principles. Our Privacy Notice can be found at www.csvpa.com/privacy-policy.

12. Liability

The College shall not be liable for either death or personal injury suffered by any student except as may arise through the negligence of the College. Parents and the student agree to notify the College

of special dietary needs, allergies or other medical conditions where special arrangements have to be made. Parents and students also agree that the College may administer any non-prescription medication or first aid as is deemed appropriate and to seek medical, dental or optical treatment when required.

13. Payment to agents

Before applying to study with us you may have engaged an agent to offer you advice and support in applying for Programmes of study, and you may in some cases also have agreed to pay a fee to your agent for those services. We further understand that you wish us to pay that fee to your agent on your behalf (up to maximum limits as stated on www.catscolleges.com/agents/service-fees.htm). Where this is the case we acknowledge that your tuition fees payable may include a sum owing by you to your agent up to a maximum limit as referred to above. We agree, at our discretion, to pay this sum to your agent up to a maximum limit per term.

We agree, at our discretion, to pay this sum to your agent on your behalf and reduce your tuition fees owing to us accordingly provided that the following conditions are met:

- You enrol at CSVPA
- You correctly complete the application form to authorise us to make these payments to your nominated agent.
- You pay all relevant academic fees to the College as they become due.
- Your agent has achieved Approved Agent status, an Approved Agent being an agent that has entered into a contract with you directly for the provision of services that are of a level and nature which satisfies CATS Colleges' internal policies and expectations of an agent, and who has been confirmed by CATS Colleges as being such an agent.

Provided the above conditions are met and if for any reason we decide not to pay an amount due to your agent on your behalf, then we will refund to you the amount owing to your agent up to the maximum limit, for you to pay across directly. If you have agreed with your agent that you will pay more than the maximum limit, then you will remain liable to pay any excess to your agent. Having satisfied the above conditions should you NOT wish us to make an automatic payment to the Agent used please notify Central Admissions on admissions@csvpa.com

14. Jurisdiction

These terms and conditions, and any disputes arising from contracts or agreements with the College shall be governed by and construed in accordance with English Law under the non-exclusive jurisdiction of the English Court. CSVPA is a division of Cambridge Arts & Sciences Limited (company no. 03454690) which is a limited liability company registered in England;

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