

# Summer Portfolio 2012 Cambridge

## Student Application Form

Please complete this form and email/fax to the contact details featured on the right.

### Student Details

Please complete this form in CAPITAL LETTERS in black ink.

Family Name		
First Name		
Nationality		
Male	<input type="checkbox"/>	Female <input type="checkbox"/>
Date of Birth		
Day	Month	Year
Home Address		
Country		
Postcode		
Mobile number		
Home telephone number		
Fax		
Email		
Medical and dietary information (if any)		
Medical condition (if any)		
Medication (if any)		
Special diet (if any)		
Please give details		

### Residential Course Option

Please complete this form in CAPITAL LETTERS in black ink.

Select preferred date:		
22nd July (pm arrival) - 7th August 2012 (am departure)	<input type="checkbox"/>	
12th August (pm arrival) - 28th August 2012 (am departure)	<input type="checkbox"/>	
Room type: You will be assigned with a single or twin room which may be en-suite		
English level: IELTS 4.5+ (or equivalent) will be required Students are confident speakers and understand much of what they read and hear. They have a vocabulary and can survive well in most situations. They now need to become more fluent and accurate, using more complex structures and sophisticated vocabulary.		
Transfer required?		
Yes	<input type="checkbox"/>	Arriving from (town) <input type="text"/>
No	<input type="checkbox"/>	Departing to (town) <input type="text"/>
Flight Details (if available)*		
Arrival flight:		
From (airport & city) <input type="text"/>	To (airport city and terminal number) <input type="text"/>	
Arrival time: <input type="text"/>	Flight Number: <input type="text"/>	
Departure flight:		
From (airport, city & terminal number) <input type="text"/>	To (airport & city) <input type="text"/>	
Arrival time: <input type="text"/>	Flight Number: <input type="text"/>	

### Parents/Guardian's details

Family Name
First Name
Address (if different from student home address)
Tel
Mobile
Email
Fax
<b>Consent</b>
I accept the terms and conditions as provided by Cambridge Schools of Visual & Performing Arts
Signature
Date

\* If you have not yet booked flights, please inform us of these at least 4 weeks prior to arrival. If you do not require a transfer, please provide the name and contact number of the person picking you up.

## Information needed for visa documentation

<p>1. Will you be 16yrs+ by the 31st August 2012 AND have completed 10 years of study?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>2. If you answered 'Yes' to question 1), is a chance you wish to stay in the UK in September 2012 to study A levels or a similar programme?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>3. If you answered 'Yes' to question 2), have you already chosen a high school to study your UK programme at (eg. A levels)?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>4. If you answered 'Yes' to question 3), can you please state the name of the School you are intending to progress to _____</p>

Upon payment, we will provide you with full information on next steps including the type of visa you will need to apply for.

Depending on how you have answered the questions above, it may be more suitable for you to apply for a Tier 4 Child visa – if this is the case, we will be required to do the following in order to comply with UK Border Agency rules:

- ask for a copy of your return flight ticket before you arrive on the programme
- escort you to the airport for your return flight
- if you are intending to stay in the UK beyond your time with us, request that your parent(s)/guardian(s) provide details of how long you are staying in the UK and the address which you will be residing at.

<p>Have you used an Educational Agent during your application process?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please complete the information below and see section 12 of the Terms and Conditions. If you are working with an Agent you must complete these details before we can process your application.</p>
<p>Name of Agents (in full):</p>
<p>Name of contact at Agent (in full):</p>
<p>Agent address (in full):</p>

## Next steps:

- Send your application to us by 1) email [admissions@csvpa.com](mailto:admissions@csvpa.com) or 2) fax +44 (0) 1223 346181
- We will issue you with an offer letter asking you to provide 1) evidence of your English language level 2) full payment of £3,300 by credit card or bank transfer 3) copy of passport or evidence of previous visas
- Once received, we will issue you with the documents needed to apply for either a Tier 4 Child visa or Student Visitor visa with instructions on what to do next

Please check for flight availability at the time of enquiry as the London 2012 Olympics will mean demand for tickets are high. Suggested airports include Stansted, Luton, London City, Heathrow or Gatwick.

<h2>Notes</h2>

## Terms and Conditions

### 1. Important

Please read these conditions carefully as they shall form part of the contract between the person responsible for the fees and the relevant Cambridge Schools of Visual & Performing Arts ('the College'). It is important that you make sure that you have read and understood all of these conditions as you will be deemed to accept these conditions when you sign the registration form.

### 2. Duration of the programme

The programme has been designed to last three weeks in duration. Should you wish to stay for a shorter period, you will still be required to pay for the full three week programme.

### 3. Cancellation

A full refund will be given if written confirmation is received by the 31st January 2012. Beyond this date, refunds will be considered at our discretion. If cancellation is due to visa refusal through no fault of your own, in normal circumstances the college will refund all fees paid. Full written details including evidence of refusal will be required.

### 4. Accommodation beyond the programme

Should you wish to stay with us beyond the programme duration (eg. if you intend to enrol at Cambridge Schools of Visual & Performing Arts in September 2012), we may be able to assist with finding accommodation although there will be a separate charge for residency.

### 5. Details of the programme

The course outline and sample timetable featured in marketing is illustrative only. We reserve the right to make changes without prior notice.

### 6. Provision of tuition

The College reserves the right to withdraw from offering a Programme or subject within a Programme at any time.

### 7. Penalties and Fines

- The student is liable for any breakages, loss or damage caused by the student to the premises in which the student is being taught or is living.
- Breakages, loss or damage in shared rooms or communal living areas are considered the joint responsibility of the students in occupation, and will be recovered as such, unless an individual student accepts responsibility for such damage caused.
- The College may impose a reasonable penalty or fine for other forms of misconduct such as contravening health & safety regulations or infringing College policy.

### 8. Personal property

The College does not accept responsibility or liability whatsoever, including liability through the acts, omissions or negligence of its employees, agents or assignees for the student's personal property, and the student is advised to take out personal insurance to cover any loss or damage to personal property which may occur while the student is at the College although the student, parents, guardians or carers for the student, and the person responsible for the payment of fees, should take independent advice on the content of such policies before committing themselves.

### 9. Publicity

By enrolling with the College, the student, parents, guardians or carers for the student, and the person responsible for the payment of fees, consent to the reasonable use of the student's details and achievements, including images or recordings of the student howsoever made, for promotional purposes.

### 10. Data protection

Any information provided to the College may be held on computer and shall be used by the College in accordance with its data protection registration and the data protection principles.

### 11. Liability

The College shall not be liable for either death or personal injury suffered by any student except as may arise through the negligence of the College. Parents and the student agree to notify the College of special dietary needs, allergies or other medical conditions where special arrangements have to be made. Parents and students also agree that the College may administer any non-prescription medication or first aid as is deemed appropriate and to seek medical, dental or optical treatment when required.

### 12. Payment to agents

Before applying to study with us you may have engaged an agent to offer you advice and support in applying for Programmes of study, and you may in some cases also have agreed to pay a fee to your agent for those services. We further understand that you wish us to pay that fee to your agent on your behalf (up to maximum limits as stated on [www.ceg-uk.com/servicefees](http://www.ceg-uk.com/servicefees)). Where this is the case we acknowledge that your tuition fees payable may include a sum owing by you to your agent up to a maximum limit as referred to above. We agree, at our discretion, to pay this sum to your agent up to a maximum limit per term. We agree, at our discretion, to pay this sum to your agent on your behalf and reduce your tuition fees owing to us accordingly provided that the following conditions are met:

- You enrol at Cambridge Schools of Visual & Performing Arts;
- You correctly complete the application form to authorise us to make these payments to your nominated agent;
- You pay all relevant academic fees to the College as they become due
- Your agent has achieved Approved Agent status, an Approved Agent being an agent that has entered into a contract with you directly for the provision of services that are of a level and nature which satisfies Cambridge Education Group's internal policies and expectations of an agent, and who has been confirmed by Cambridge Education Group as being such an agent. Provided the above conditions are met and if for any reason we decide not to pay an amount due to your agent on your behalf, then we will refund to you the amount owing to your agent up to the maximum limit, for you to pay across directly. If you have agreed with your agent that you will pay more than the maximum limit, then you will remain liable to pay any excess to your agent. Having satisfied the above conditions should you NOT wish us to make an automatic payment to the Agent used please notify Central Admissions on [admissions@ceg-uk.com](mailto:admissions@ceg-uk.com)

### 13. Jurisdiction

These terms and conditions, and any disputes arising from contracts or agreements with the College shall be governed by and construed in accordance with English Law under the non-exclusive jurisdiction of the English Courts. Cambridge Schools of Visual & Performing Arts Cambridge is a division of Cambridge Arts & Sciences Limited (company no. 03454690) which is a limited liability company registered in England.

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